

# Buttons After-School Childcare

## BIRCHWOOD JUNIOR SCHOOL AGREEMENT FORM

**Please supply all the details requested and return the form to the School Office**

(Please notify us immediately of any changes to the information given)

### Child's Details

Full name of child ..... Date of birth.....

Current school ..... Year group.....

Address .....

Post code ..... Home Telephone ..... Mobile .....

Religion ..... Ethnic origin .....

Language(s) spoken at home .....

### Parent /Carer 1

Parent/Carers name ..... Relationship to child.....

Parent/Carers employer.....

Contact numbers: Mobile/home..... Work.....

### Parent /Carer 2

Parent/Carers name..... Relationship to child.....

Parent/Carers employer .....

Contact numbers: Mobile/home..... Work.....

### Emergency Contacts

**1<sup>st</sup>** Emergency Contact (other than Parent/Carer) .....

Relationship to Child ..... Telephone No .....

**2<sup>nd</sup>** Emergency Contact (other than Parent/Carer) .....

Relationship to Child ..... Telephone No .....

Names of people authorised to collect your child .....

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### Medical/Additional Information

Details of any medical conditions .....

Details of any regular medication .....

Details of any allergies .....

Special dietary requirements .....

Any other special needs/requirements .....

Is there anything else you think we should know about your child? .....

### Please complete

I give permission for Buttons staff to administer First Aid YES / NO

Buttons Staff are permitted to take your child off the premises for local walks YES / NO

Occasional face painting is agreed YES / NO

Photographs/videos of my child is allowed YES / NO

My child is permitted to take part in celebrations e.g. Halloween/Christmas etc. YES / NO

Please inform us in the table below when your child will be coming to Buttons Childcare.

	3.20 – 4.20pm (£3.00)	3.20 – 5.20pm (£5.00)
<b>MONDAY</b>		
<b>TUESDAY</b>		
<b>WEDNESDAY</b>		
<b>THURSDAY</b>		
<b>FRIDAY</b>		

### TERMS & CONDITIONS

- Payment must be received in advance or within the week that the childcare provision is taken.
- Sessions must be booked via the school office in advance or on a weekly basis.
- If you need to cancel a booking, please inform the school at the earliest convenience.
- If you change your contact information you must inform Buttons.
- Late collection (over 10 minutes) may result in an extra charge of £5.00.